

**Fitness Centre Committee**  
**MINUTES**  
**Monday, February 5, 2018 at 6:02 PM**

**Attending:** Mike Bradley, Benny Mah, Vanessa Tan, Angela Nicholson (Programmer).

**Regrets:** Jimmy Huynh, Emil Kash, Anthony Yao

**Chair:** Mike      **Recorder:** Angela

**1a. Approval of the Minutes for the December 04, 2017 Meeting (edited): Moved: Benny Second: Vanessa**  
Note that the January 11, 2018 FC Meeting was cancelled as Geoff was sick but Mike and Vanessa met to discuss fitness programming, promotion and web design.

**1b. Approval of the Agenda for the February 05, 2018 Meeting: Moved: Vanessa Second: Benny**

**2. Programmer's Update:**

Angela is back from maternity leave. She had an opportunity to discuss the elements of her Thunderbird programming portfolio with the departing programmer Geoff Langan. Angela's portfolio now includes the FC, Adults' and Seniors' programming, Birthday Parties and maintenance of the Thunderbird website. Angela will assist the new Youth Worker, "JJ" Johnson with Special Event programming.

**3. Equipment Update:**

**a.** Elliptical Electronics: As previously discussed with Geoff, the display on one of the ellipticals is not working, although the machine is still functional. Geoff was to go to locate the equipment manual, either in storage or on-line, to determine how to access the battery compartment, for a quick repair. Angela will inquire of Geoff if this issue was addressed.

**b.** Free Weights: Benny reported that several of the old free weights are loose and need tightening with a hex wrench.

**c.** T-Bar Bench: The upholstery on this bench is torn. The Committee recommended repair with duct tape, until the next visit by Exer-Tech.

**d.** Weight Rack: The Committee asked Angela to inquire of Luke the status of the VSB quote to move the free weight rack 15 cm out from the mirrors and pin it to the floor and also a separate quote to replace the broken mirrors but only above the loaded height of the weight rack. The tall weight rack should also be pinned, as it may be a seismic hazard.

**4. Finances:** Angela circulated on table the finances for January 2018/2017 and December 2017/2016. The gross income for January 2018 was \$3,341.00, down \$261.62 from January 2017 and up \$1,526.75 from December 2017. Gross income for December 2017 was \$1,814.25 up \$667.50 from December 2016. Leisure discounts for Youth, Adult and Seniors totaled \$50.25 in January, 2018 and \$40.75 in December 2017.

The PB Q4 Bill Back credit, for the period October 1–December 31, 2017, in the amount of \$1,327.32, was received on January 17, 2018. The Committee asked Angela to track the Bill Back credit in the space provided on the Financial Report template. It appears that Leisure Discounts are now being added into, rather than subtracted from gross revenue, so the spread sheet formula needs to be checked and adjusted.

**5. Business Arising:**

**a.** FITT/Heart Beats: The Heart Beats classes have been cancelled since January 1, 2018. It now appears that the members of early morning class do not wish to continue with a FITT fee of \$60/month but some of all will continue to workout in the early morning as drop-ins or by purchasing a Thunderbird monthly pass. The members of the later morning class will continue to attend as a FITT group in this time-slot, with an instructor provided by FITT. Startup of the late morning class is scheduled for mid-March.

**b.** Heavy Bag: The suspension chain has been repaired and the bag is now in operation.

**c.** Broken Mirror: Angela will inquire on the status of the VSB quote.

**6. New Business:**

**a.** Positive Ticketing: This PB/VPD initiative will award a Positive Ticket redeemable for 3 free drop-in visits to any participating pool, fitness centre or arena, when a youth is observed displaying positive behavior. The Thunderbird FC approves the initiative which will operate under guidelines developed by Youth workers Matt and JJ.

**7. Adjournment:**

**Motion to Adjourn at 8:00 PM**      Moved by: Benny      Seconded by: Vanessa

**Next Meeting: March 05, 2018 at 6:00 PM.**