



Thunderbird Community Centre

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Program Committee Minutes Mon, January 15, 2018

Chair: Diane

Recorder: Cindy

<p>Attending: Mike, Diane, Roberta, Noreen, Dave Staff: Geoff & Cindy Regrets: Meeting started at 6:00pm</p>	<p>All</p>
<p>1. Review and Approval of the December Minutes Approved: Roberta Seconded: Noreen</p>	
<p>2. Review and Approval of the January Agenda Approved: Noreen Seconded: Roberta</p>	
<p>3. Business arising from previous minutes</p> <ul style="list-style-type: none"> A. Cook. The hiring of a cook is complete. Marsha Kettleman was hired and will start January 16th. Lorraine will orient, oversee and support Marsha. B. Brochure. Renfrew Park CC has made it official that they intend to separate from Thunderbird as of Fall 2018. 	
<p>4. Staff Reports</p> <ul style="list-style-type: none"> -A report is attached. -Birthday party reporting is done on a quarterly basis. Mike asked that Aneesh provide him with an update for the January Board meeting. -FITT update is still a work-in-progress. 	
<p>5. New Business</p> <ul style="list-style-type: none"> A. Party for Geoff and Alisha. -A goodbye party is planned for Sat, January 20 at Earls on Lougheed. This is a Board & Staff event. B. Staff transitions, -Between Angela and Geoff is happening the week of January 22nd. -Between Matt and JJ is happening the week of February 5th. C. Program Committee recruitment. -There needs to be more representation on the Program committee. What does that look like ? -Action: Cindy to produce a flyer to hand out at programs, discussion at staff meetings, promotion in the brochure and on the website. D. CORE Services. Mike asked if CORE Services information had filtered down to staff. Cindy & Geoff replied that there has been no update. Item deferred. E. Census Information. Mike asked for an update on latest census material. Cindy commented that information was emailed out back in December. Action: Cindy to resend or provide Committee with an update. no news has been discussed at staff meetings F. Skeena event. Mike raised the item and suggested that it be brought to the rest of the staff team as to how to develop the event. Program Committee recommendations <ul style="list-style-type: none"> - the event be on held Saturday, May 26 from 1-3pm at the HUT - that food and refreshments be served - Mix and Mingle event - Board & Staff are represented - Board has allocated \$300 towards the event 	
<p>Adjournment at 7:20pm</p> <p>Next meeting Mon, January 15 at 5:30pm, Thunderbird CC</p>	