



Thunderbird Community Centre

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Program Committee Minutes JUNE 10, 2019 @ 6:00 pm

Chair: Angela Nicholson (Programmer) **Recorder:** Mike Bradley

<p>Attending: Mike, Angela, Emily Rosa (RPT PAII)., Regrets: Noreen, Diane, David, James, Roberta.</p>	<p>Meeting started at 6:00 PM</p>
<p>1. Review and Approval of the May 13, 2019 Minutes and June 10, 2019 Agenda Moved By: Mike Seconded By: Angela</p>	
<p>2. Celebrate Canada Day Event: Emily updated the Committee and tabled a presentation document - Celebrate Canada Event Info. The document specifies the staff plus Jenny Kwan responsible for the key event areas, the Main Stage performers and timing, the Community Booth participants and their equipment requirements, Food, the various Field and Garden Games, balloon twisting/face painting. An attractive marketing poster and site map was appended. Mike told Emily that she had planned an event, that in his tenure, will have the most activities of any other year's events and thanked her for the excellent, hard work on the project.</p>	
<p>3. Art Share Project: Amy Walker is the artist working on the community art engagement program which encourages shared participation by all, on one art piece per session. The next session is on June 11, 2019 at Thunderbird.</p>	
<p>4. Brochures:</p> <ul style="list-style-type: none">• Summer 2019 brochure is in publication. The Regular After Camp program averages 6 people of the wait list. The Summer Day Camps average 30 people on the wait list. The School has until Friday to confirm 10 positions. Angela has planned several Dance Camps for children 2.5 – 7 years old, including 3 classes of Hip-Hop and 5 for ballet. Two cartooning/printing Camps are also offered.• 2019 Fall Brochure: The brochure will go to print early in July. Colour scheme for the Fall brochure will be orange. Angela is offering 15 new programs in the Fall session.	
<p>5. Summer Sunseeker:</p> <ul style="list-style-type: none">• The one remaining Leader position will probably be filled by Winston.• Angela will host the Summer Volunteer Orientation for + 16-year old and appropriate youth, to be held on June 21, 2019.	
<p>6. Administration:</p> <ul style="list-style-type: none">• Angela needs to know if there will be an increase in TNA salaries for the Fall Brochure in July, so the Directors will have to decide the issue at the June Board meeting.• The BC minimum wage officially rose to \$13.85 on June 1, 2019.	
<p>7. Program Fee Increase:</p> <ul style="list-style-type: none">• The Board approved an increase in Piano fees to \$15/session at the May meeting.	
<p>8. Other Business:</p> <p>i) Program Evaluations: Janice is to have a conversation with Ms. Trach regarding this task, for implementation in September, 2019.</p> <p>ii) Subsidy Requests: Angela and Mike reviewed 2 requests that they refused due to the facts.</p> <p>iii) Board/Staff Fun Event: A possible event might be "Trapped" a commercial group game in Coquitlam with online booking of \$28/person. We would have more staff interest if the Board organized the event, perhaps in mid-August?</p> <p>iv Snow Cone Machine Rental Request From Killarney CC: After discussion the decision was no.</p> <p>v) NMF Community Art Grant: The grant application was not approved and we will try again in November.</p>	

vi) TNA Staff Roles and Responsibilities: Angela has finished a draft of the Park Board and some of the Group 1 positions. She will start on the TNA staff as time permits this summer.

vii) Storage Space: Ms. Trach received the quote from VSB for a sum of approximately \$10,000 that will now go to the June meeting of the Board for consideration.

viii) Summer Staff Wages: The summer leaders, being seasonal, did not participate in the wage increase mandated by the TNA Board in 2018. The Board needs to address this situation and the Minimum Wage increase, soon.

9. Adjournment: At 8:30 PM on motion by Mike.

Next Meeting: Monday, July 8, 2019 at 5:30-6:45 PM, due to Summer hours at the Centre.