



## THUNDERBIRD NEIGHBOURHOOD ASSOCIATION BOARD MEETING MINUTES

**MONDAY, SEPTEMBER 24, 2018 6:30 PM**  
2311 Cassiar Street, Vancouver, B.C. V5M 3X3  
Telephone: 604.713.1818 Fax: 604.713.1828

### REGULAR BOARD MEETING

#### IN ATTENDANCE:

Executive Directors: Mike Bradley, President, Chair  
Joan Poon, Secretary

Directors-at-Large: Ken Costea  
Sandra Dare  
David La Vallee  
Diane Lord-Cotton  
Benny Mah  
Sandra Marino  
Jessica Rodriguez  
Roberta Scherger

Absent/Regrets: Ken Costea  
Jimmy Huynh, Treasurer  
David Ma

Guests: Michael Wiebe, Park Board Commissioner and Thunderbird Centre's Liaison to PB.  
Shamim Shivji, Vision Party Candidate for PB Commissioner in the October 2018 Election.

Staff: Luke Balson, VPB Community Recreation Supervisor (CRS), Thunderbird.

Recorder: Mike Bradley

#### 1. CALL TO ORDER:

Regular Meeting Call to Order:

Chair M. Bradley called the meeting to order at 6:50 PM. A majority Board Director quorum of eight (8) was present, (mandatory minimum: seven [7] for motion voting purposes), comprising Executive Directors and Directors-at-Large, excluding the Chair.

#### 2. APPROVAL OF THE AGENDA FOR THE SEPTEMBER 24, 2018 BOARD MEETING:

**MOTION:** That the Agenda for the Thunderbird Neighbourhood Association (TNA) Regular Board Meeting held Monday, September 24, 2018, circulated on table but with the addition of Mr. Wiebe as item 4A(ii), be approved.

**Motion Moved By Ms. Marino and Seconded by Mr. Mah.  
Motion Unanimously Passed.**

**3. APPROVAL OF THE AUGUST 20, 2018 REGULAR BOARD MINUTES:**

**MOTION:** That the Minutes of the Thunderbird Neighbourhood Association (TNA) Regular Board Meeting held Monday, August 20, 2018, circulated on table, further to the edits noted by the Secretary, be approved.

**Motion Moved By Ms. Poon and Seconded By Ms. Scherger.  
Motion Unanimously Passed.**

**4. PRIORITIZED BUSINESS:**

**4A(i). Address By Ms. Shamim Shivji - Vision Party Candidate for PB Commissioner:**

The Chair introduced Ms Shivji to the Board as former President of the West Point Gray Community Association. He and Ms. Lord-Cotton are well acquainted with Ms. Shivji from many meetings between the CCA's and PB, regarding the JOA.

Ms. Shivji thanked the Board for the opportunity to speak about her interest in serving Vancouver as a PB Commissioner. She said by way of background that she has been a resident of Vancouver since 2003. Her family has operated a hardware and lumber business in the city for over 40 years. She is a lawyer, mediator and small business owner. Ms. Shivji has served as a Director of the West Point Grey Community Association (WPGCA), for the past 7 years and in the last 2.5 years served as President. Through her volunteer work with the WPGCA, she has come to deeply value the central role of community organizations and spaces in connecting residents and building our communities. Ms. Shivji is passionate about community engagement at a time when a recent poll revealed that 40% of citizens were disaffected with politics and favored anarchy, where loneliness, isolation and alienation are on the rise in society. If elected to PB she will support equity of access to amenities and increased investment in our older community centres Her 3 priorities for action are:

Priority 1: Actively and meaningfully engage community groups and residents to inform and implement Park Board policy and decision-making

Priority 2: Ensure affordable access to recreation facilities by all residents of Vancouver

Priority 3: Build stronger and resilient neighbourhoods across Vancouver through increased community and cultural spaces, and support for community initiatives.

After discussion with the Directors, the Chair thanked Ms. Shivji for her presentation and wished her success in the upcoming election.

**A.(i) Park Board Liaison Report – Commissioner Michael Wiebe:**

Mr. Wiebe said that PB has been focused on finalizing business before the October 20 election. Two current PB commissioners are running for re-election and 31 candidates are seeking election for the available positions. Mr. Wiebe said that he knows that there are some well qualified people running for office. Without identifying anyone, he did say that some parties have made unfortunate statements with populist themes. He hoped that their candidates, if elected, did not unravel any of the excellent work

done by PB in the last 4 years. The City has published a booklet, also available online, of all candidates' brief biographies. The candidates' names are listed in random order, to avoid any bias. Mr. Wiebe reported that after several years of austerity, PB now has sufficient staff to move forward with projects and recently hired planners for the Reconciliation process and for food services initiatives. A number of Centres are planning to have joint English and indigenous names – Thunderbird will likely be the first.

- PB is closing the organic recycling loop, starting at Stanley Park. A composter-digester will use a heated trommel to rotate and heat organic waste, then mix this product with green material in the composter.
- PB is developing new policies to close major gaps in the operation of concessions in parks.
- The Green Party is proposing to allow wine to be consumed in parks and on the beaches.
- The Aquatic Centre redevelopment plan is dysfunctional and PB is going to change planning so that it works in parallel with construction.
- Shared Services operations between CoV and PB are not working as planned – the approval process leading to supply of materials and maintenance is taking much too long. A new process is in discussion to reduce the time lag from first requests to service supply.

In closing, Mr. Wiebe said that with a newly formed PB following the election, it would be helpful in discussion with the new liaison commissioner, to communicate the key achievables for the TNA Board.

A director expressed a concern that the Thunderbird community does not have a nearby depot for emergency supplies and that residents would have to travel to the designated location at Clinton Park for help. A trip to Clinton Park would not be possible for many of the senior's with mobility challenges in the Thunderbird neighbourhood, particularly if transit and other critical infrastructure were disrupted by a large earthquake. Mr. Wiebe said that CoV Emergency Services is reviewing the disaster plan for Vancouver. Thunderbird CC is currently designated as an information hub and additional resources may be positioned to our area.

The Chair thanked Mr. Wiebe for his service as PB Chair and in particular, in shepherding the new JOA into place and his efforts to put renewal of Thunderbird CC's Preschool play area in the Capital Plan, with an approved budget of up to \$150,000. Construction of the play area is to be completed in 2019. The Board wished Mr. Wiebe every success in his run to city council.

#### **B. Financial Update For the 12-Month Period September 01, 2017-August 31, 2018:**

Mr. Balson circulated on table the unaudited and incomplete Statement of Revenue and Expenses for the 12-month period, September 01, 2017-August 31, 2018. Ms. Bu was unable to produce the final review before audit, as she has been away in China. She is now in the process of preparing for the audit of TNA finances.

Many but not all expenses incurred late in the fiscal year have been accounted for in the presentation. Total Revenues are \$1,034,664 and Total Expenses (provisional) are \$999,952, producing a surplus of \$34,712. While the amount of surplus is not known with certainty, the Chair said that the TNA Reserve for a 3-month operating contingency is too low and can reasonably be increased by \$20,000. Ms. Bu will have the year-end financial update, ready for audit, available for the next Board meeting.

#### **C. 2017-2018 Audit:**

Mr. Balson reported that Ms. Bu is now pulling together all information for the 2017-2018 audit. The audit will be conducted onsite at Thunderbird, in mid to late October.

#### **D. Strategic Planning – Review Vision Statement, Plan for Capital Reserve:**

The Chair asked the Directors to review the Vision Statement for consideration at the next Board meeting.

TNA currently has a substantial Capital Reserve and the Board needs to clarify its intentions for these funds and publish a plan for public scrutiny and transparency. Previous Boards have always thought that the Reserve would be used for renovations to the Centre and for replacement of various equipment. Approximately \$120,000 of the Capital Reserve was spent on renovations and equipment purchases in 2014. The remaining funds can be used as seed money to obtain grants for a major renovation of the Centre. Given the increasing density in the Thunderbird catchment, we could plan for an addition to the Centre, possibly to the north over the parking lot and excavate to replace existing parking space. Once we agree on a project, the Board can reasonably set aside money each year with this purpose in mind. Directors were asked for their thoughts and ideas to be discussed at the next meeting to establish two or three project ideas that perhaps could be voted-on at a future AGM.

**E. 2018-2019 TNA Budget:**

The 2017-2018 Actuals, when received, will further guide establishment of the final budget. The draft seems fine but the Board needs to decide if there are any arts projects, like previous Artist in Residence or Community Matching grants, or other initiatives that need to be assigned a line item in the Budget. The Chair asked that the Healthy Heart rental and FITT program revenue be included in the FC financials as this is the appropriate area to track these revenues and expenses.

**F. Staff Updates and Postings:**

A third posting for an ECE candidate in the Preschool has been posted on various sites. Ms. Geraghty is planning to conduct interviews in mid-October.

**G. Grants Update:**

Mr. Balson reported that the Coast Capital grant (\$11,500) has received second reading approval, so this is considered positive news for approval. The Gaming Grant and the CAPC Grant for our Family Drop-in are both in production, occupying a significant portion of staff effort.

Mr. Balson said that he may have time to apply for the Hastings Legacy Grant – a one-time grant for up to \$40,000 but the deadline is very tight. Ms. Nicholson may wish to manage a Neighbourhood Matching Grant, which has an application deadline in Spring of 2019.

**5. BUSINESS ARISING:**

**A. JOA Enabling Process:**

The Association Presidents' Group (APG) met at Mount Pleasant CC on September 6, 2018. Topics for discussion included; Delegation of Duties, All Candidate Meetings Update, Fee for APG Governance/Membership, CCA Contents Insurance, APG Constituents, Nomination Committee for APG President/VP, Review of the PB/CCA June Planning Meeting and the October 25 Next Meeting, Election of an APG Marketing Sub Committee.

Next meeting of the APG will be at Strathcona CC on October 4, 2018 in preparation for a joint meeting with PB to be held on October 25 at Creekside CC.

**B. Reconciliation Shirts:**

Ms. Lord-Cotton reported that the T-shirts are in production now and will be delivered to the Centre on September 27, just in time for the Thunderbird Elementary School's celebration of National Indigenous

Day on Monday, October 31, 2018. Mr. Balson and Mr. Costea will discuss sale of the shirts to teachers and distribution to the children, by lottery or other method, with the principal Ms. Harris.

C. TNA By-laws and Constitution:

The Chair is reviewing the current TNA By-laws in the context of the APG proposed membership Opt-Out language and other changes suggested by our lawyer Ms. Ran. A General Meeting will have to be called in October, on 14 days prior notice to the membership, to discuss and adopt by Special Resolution any changes, preparatory to filing a transition application under the new BC Societies Act.

D. Board Recruitment Through Vantage Vancouver:

The Directors were asked for any changes to the document "Request For Volunteers to Serve on TNA's Board Executive." As there were no changes noted, the Chair asked Mr. Balson to put this request for volunteers with professional experience, up on Vantage Vancouver's website.

E. Popcorn Machine Details: Tabled.

F. Centre Cleaning Update:

VSB staff cleaning of the Centre now seems to be acceptable. A written schedule of cleaning in the Centre is in progress for review by TNA, PB and the TNA Board.

6. **NEW BUSINESS:**

A. Correspondence: Tabled

B. Subsidy Requests:

**B(i) Subsidy Request 1:**

A low-income family wishes to enroll their child in Fall Karate program for 6-12 year olds and can only afford to pay \$20-30. The family is asking for a \$47 reduction in the fee. The family is known to the OSC staff, who support the request. After further discussion, the following motion was tabled:

**MOTION: That the TNA Board approve a \$47 reduction in fees for the family's child to attend the Fall Karate program.**

**Motion By Ms. Marino and Seconded By Mr. La Vallee.  
Motion Unanimously Passed.**

**B(ii) Subsidy Request 2:**

A single mom in the Skeena complex is asking for a 50% reduction in the fees for one child to attend the Rhythmic Gymnastics program. The family is known to staff. Further discussion on the rate included that the mother qualifies for the LAP discount for the program.

**MOTION: That the TNA Board approve the mother's request for a 50% reduction in fees for one child to attend the Rhythmic Gymnastics class.**

**Motion By Ms. Poon and Seconded By Ms. Scherger.  
Motion Unanimously Passed.**

**B(iii) Subsidy Request 3:**

A neighbourhood woman is asking for a reduction in the Thunderbird FC senior's regular 3 month pass rate (\$30) for her husband, a senior who is recovering from a stroke. The LAP adjusted rate is \$15 but the family can only afford \$5 for the pass. The couple qualify for the LAP rate and are known to staff. After further discussion regarding the further substantial subsidy, the following motion was tabled:

**MOTION: That the TNA Board approve a subsidy request for the senior aged husband, recovering from a stroke, to purchase a 3-month TNA FC pass for \$5.**

**Motion By Mr. Mah and Seconded By Ms. Rodriguez.  
Motion Unanimously Passed.**

A fourth subsidy request was mentioned by Mr. Balson but this can be handled through the LAP process.

**C. Upcoming Events:**

October 01: FC Meeting  
 October 05: Thanksgiving Turkey Dinner for Skeena Families  
 October 08: Thanksgiving Statutory Holiday – Centre Closed  
 October 11: PB/CCA Meeting  
 October 15: Programs Committee Meeting  
 October 22: TNA Board Meeting  
 October 25: CCA/PB Joint Meeting at Creekside CC  
 October 26: Halloween Haunted House  
 Nov. 05: FC and Programs Meeting  
 Nov. 19: TNA AGM  
 Nov. 26: TNA Board Meeting

**D. AGM Business:**

The Chair reminder the Directors that Mr. Bradley, Mr. Costea, Ms. Dare, Mr. La Vallee and Ms. Scherger are up for re-election. We have a young woman from the FC Committee who may be interested in running for a Director's seat to replace Mr. Huynh. Directors up for re-election were also reminded to update their biographies with Ms. Kwan.

**E. Community Christmas Event:**

Current planning is for the community event to be held on Wednesday, December 12, 2018 with one sitting and entertainment by the Vancouver Concert Band. The School is planning to hold a separate event on Wednesday, December 19. Further discussion between Mr. Balson and the School Principal, Ms. Harris, will provide further details.

**7. COMMITTEE UPDATES:**

**A. Fitness Centre:**

The Fitness Centre Committee met on September 17, 2018. FC Financials for July and August 2017 and 2018 were included in the Board package.

The deep cleaning of the Centre resolved the immediate problems in the FC. Mr. Balson is working to get an agreement with VSB on their cleaning duties in the Centre. Ms. Nicholson was able to come in early to help clean the FC during the summer and eliminated the ants nest in the north corner. Once we know the extent of VSB's ongoing duties to clean the FC, we can establish if additional effort by TNA is needed to vacuum and clean window sills, TV's, mirrors, the leg press machine and sweat stains on the floor. All free weights have been tightened by Mr. Tang. It was suggested once again that a tube of Loc-tite be purchased and applied to all of the free weights' threads.

In reviewing FC finances, 2017-2018 Year on Year comparisons show that June 2018 gross revenue was down \$276.75 in 2018, July 2018 was down \$740.25 and August 2018 was down \$766.50 Possible reasons for the 3-month Year on Year drop in gross revenue are the smoke that affected the lower mainland air quality, a difference in accounting method, corrected in the 2018 spreadsheet and the increase in LAP uptake in 2018. The committee will monitor to see if the downward trend is arrested in the September accounting.

Ms. Nicholson discovered an inventory of weights for a previous senior's program, including; 30 each of 1, 2 and 3 lb., plus 10-4lb. weights. We do not currently have a use for this equipment and the suggestion was to offer them as individual gifts to seniors at various events. This item will be discussed at the Board.

The YMCA Healthy Heat rental started on September 17, twice weekly, 9:00-10:30 am, with 2 people registered. The FITT cardio program continues with 7 people remaining, twice weekly 10:30 am-12 noon.

The FC Committee will not meet in October due to the Thanksgiving holiday and other scheduling problems. Next meeting of the FC Committee is on Monday, November 5, 2018 at 6:30 pm.

**B. Programs:**

The Programs Committee met on September 10, 2018 and meeting minutes were included in the Board document package.

Next meeting of the Programs Committee is tentatively scheduled for Monday, October 10, 2018 at 7:30 pm.

**C. Chinese Seniors:**

Ms. Dare reported that the Seniors' next meeting will be on September 27 to celebrate the moon festival and members' quarterly birthdays.

**8. ADJOURNMENT:**

The meeting adjourned at 8:59 PM on motion by Ms. Rodriguez and Ms. Dare.

**Next Board Meeting: Monday, October 22, 2018 at 6:25 PM.**

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Joan Poon, Secretary



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Mike Bradley, Recorder

